

1. **Call to Order:** 11/9/11 3:55PM
2. **Attendance:** S. Tulli, B. LaPointe, P. Lynch, M. Ford, C. Nacke, L. Marino, M. Saucier, B. Warren, S. Guarino, J. Smith, A. Simmons, L. Copeland
3. **Review of Minutes from 10/12/11:**
4. **Correspondence:**
5. **President's Report**
 - a. **10/14 Meeting with Superintendent**
 - i. Fire Doors: At least one fire door will remain open for safety;
 - ii. Technology grants for Scott Foresman program will be handled by Fred Deppe;
 - iii. Payroll concerns addressed;
 - iv. Duties: Karen DeWitt will take the place of on-duty teachers in the Cafeteria so they may return to their classrooms;
 - v. IEP Meetings will be held during prep periods, not after school;
 - vi. Middle School computer issue is going to be addressed;
 - vii. Energy conservation: suggestion that Business Office not use AC during late spring and early fall;
 - b. **11/2 Meeting with Asst. Superintendent**
 - i. An email will be circulating to seek new membership to PD Committee
 - ii. June 15, 2010 PDComm met to establish dates for PD
 1. Also: "Character Development" PD was discussed (took place 10/11/11)
 - iii. Wants our input on future PD
 1. MTA information on planned Teacher Evaluation process on 3/14/12 PD Day
 2. IPDPs?
 - iv. Survey comments? Where is this information? Only PD committee members have information, and this is only from 10/8/10 PD day
 - c. **11/3/11 ASRHS Faculty Meeting**
 - i. Feasibility study
 1. New Buildings are attractive, build morale
 2. Scott Simmons is the Building Comm. Chair
 3. 2 years until construction starts 2015 earliest we can occupy new building
 4. Teacher Committee (MS/HS Reps) once architects are in place to provide input
 - ii. Energy Management
 - iii. Recycling
 - iv. Energy Captains
 - d. **10/27/11 Meeting with Bill and Evan**
 - i. Told by Bill: New members coming from old districts do not need to fill out a new form for ASREA, only new teachers do. However, Bill and Evan later told Steve he needs new forms completed by all staff.
 - ii. Steve will send out an email explaining this to members asking them to submit forms to building reps by November 18, 2011 (draft email distributed to EBoard)
 - iii. Steve will get forms to Building Reps by 11/10/11
 - e. **11/8/11 Negotiations Meeting**
 - i. Contract settled but not in place. Negotiations team waiting for document to review; our legal representative will review with us.
 - ii. Need a vote from members to ratify
 - iii. Building meetings to present information to smaller groups or one large group? Preferred large meeting early 2012
 - f. **10/19/11 Fall Central Mass. Local Presidents' Training**
 - g. **12/2/11 New Teachers' Conference: Deadline 11/28**
 - h. **Edline Instructions for Parent Portal**
 - i. Instructions created by school faculty members, not tech staff
 - i. **ASREA Social 11/4/11:** to be rescheduled

- j. **12/14/11 December EBoard:** Focus on Budget
- 6. **Treasurer's Report**
 - a. Closed Savings, MM, and Checking 10/25
 - b. Opened Business Checking 11/8
 - c. Pepsi account is uncertain: we need to figure out if it's making or losing money, or breaking even; Coke machine in Shirley; Pepsi and Coke machines shouldn't be Treasurer's responsibility
 - d. Tax Filing: STO's has been filed; ATA's is not: spoke with B. Skillen, who is uncertain if he ever filed for ATA
 - e. Support: We need to be voting on funding; membership; payroll account for stipends; budgeting; scholarships, etc.
 - i. Create a Budget: We need to plan out what we fund, what our balance should/will be, etc.
 - f. Review names on list for retirements/name changes/etc.
 - g. **Motion: Memberships back to Treasurer by 11/18/11:** approved unanimously
 - h. **Motion: Next Executive Board meeting will be dedicated to creating a budget and answering budget-related questions from Treasurer:** approved unanimously
- 7. **VP's Report**
 - a. **ASRSC 10/19:**
 - i. Student showcases
 - ii. Feasibility study
 - 1. Contract went out to Dower/Whittier (Sp?)
 - iii. Senior Class Trip
 - iv. Review of AYP, MCAS, accountability results by Asst. Superintendent
 - v. Regional Agreement: who will present at Town Meetings? 10/24 in Ayer, 11/7 in Shirley; all passed
 - b. **ASRSC 11/1 cancelled**
 - c. Next meeting is 11/16 at ASRMS: Parent Conference Night
- 8. **Secretary's Report**
 - a. Home emails, website
 - b. Ohio Collective Bargaining win yesterday
- 9. **Building Concerns**
 - a. **PH:**
 - i. Limit emails from Business Office about saving electricity
 - ii. Changing school committee meetings to not conflict with staff required
 - iii. Moving EBoard meetings to another location during second half of the year
 - iv. Did Shirley people get notification of PH Building Meeting? Yes, but no one showed
 - 1. Evite?
- 10. **Other Business**
 - a. Carol Cooney is ill
 - i. 199 Bayberry Street, Leominster, MA, 01453
 - b. Steve to meet with Carl 11/18
 - i. Has Edline timeline been revised? Do all administrators have the same information?
 - ii. Feasibility study teacher committees ASAP; what are the expectations?
 - iii. No ASRSC meetings scheduled on the same nights as teacher requirements
 - iv. PD Committee survey information (Where is it and how is it used?), lists of free MTA PD opportunities not acted upon: Steve to meet with Asst. Superintendent
 - v. IPDPs
- 11. **Adjournment:** 5:50PM